

EMPLOYMENT OPPORTUNITY



JOB TITLE	Health Care Aide
JOB LOCATION	Stoney Trail Wellness Center
SUPERVISION RECEIVED	Manager of Home Care
JOB ID #	70-2023-07
JOB STATUS	1 Year Term

GENERAL DESCRIPTION:

Under the direction of the Home Care Case Manager/Health Manager, the Health Care Aide (HCA) performs personal care activities, respite care, and related care services with clients based on needs assessment, with the goal to promote independent living in clients’ own homes

DUTIES AND RESPONSIBILITIES

- Interacts with clients, family and staff in a positive and supportive manner
- Provide personal care, services and activities in accordance with assessed client needs, which include but not limited to:
 - Bathing, grooming and skin care
 - Assistance with eating
 - Simple bedside care
 - Regular foot and nail care on non-diabetic clients and the elderly
 - Assisting with medical regimes
 - Toileting
 - Dressing
 - Transfers
 - Foot Care
 - Medication Administration
 - Basic Wound Care
 - Monitor Vitals/Weights
 - Assess and refer clients to other departments/external partners
 - Follow up and organize support with transportation and medical appointments
 - Support with minimal in home living cleaning (laundry, empty commodes, garbage’s, etc.)
- Promotes activity and independence by teaching and including client and family in client self-care
- Maintain charting and accurate client records of care given and health status changes
- Participates in community wellness program planning and implementation
- Consults the Supervisor regarding any decision to change the day or time for visiting a client and providing care and/or services
- Follows client services and care plans as provided by the Home Care Coordinator
- Participates in staff meetings, care reviews, debriefing and in-service programs
- Reports any changes in medical, physical or emotional health, family status, suspected abuse, lack of food, cleaning supplies, broken or damaged items, to the Supervisor
- Performs other related duties as assigned

EDUCATION, SKILLS, AND QUALIFICATIONS:

- Completion of an approved training Program in Personal Care Aide
- Cardio-Pulmonary Resuscitation (CPR) and First Aid Certification
- Knowledge of community resources
- Effective written and verbal communication and interpersonal relationship skills
- Medication Administration Certification
- Foot Care Certification an asset

EMPLOYMENT CONDITIONS:

- Clear Criminal record check and vulnerable sector
- Class 5 Advanced Drivers License and Clean Driving Record

Please note that Eden Valley is located approximately 115km south west of Calgary, Alberta.

**Interested applicants may drop-off their resume to Stoney Trail Wellness Center
P.O. Box 148**

Eden Valley, Treaty 7, Alberta T0L 2R0

We thank all interested applicants, however, only those who meet the requirements will be contacted for an interview. Stoney Nakoda Nations adheres to Section 1-9 of the Aboriginal Employee Preference Policy for candidate shortlisting and displacement. Only shortlisted applicants will be contacted for interviews.