



EMPLOYMENT OPPORTUNITY:

JOB TITLE	Food Security Worker
JOB LOCATION	Eden Valley Stoney Trail Wellness Center
SUPERVISION RECEIVED	Manager of Community Wellness

JOB SUMMARY

The Food Security Worker plays a vital role in supporting equitable food access for all Nation members by assembling and distributing food hampers, receiving incoming food supplies, and repackaging items as needed. Working as part of the Food Security team, this position helps ensure that food is delivered in a timely, respectful, and organized manner while upholding community values and food sovereignty principles.

DUTIES AND RESPONSIBILITIES

- Assemble food hampers according to program guidelines and client needs.
- Ensure hampers are nutritious, culturally appropriate, and balanced.
- Coordinate and participate in the distribution of food hampers to Nation members.
- Maintain accurate records of hamper contents and distribution activities.
- Receive, inspect, and document incoming food deliveries.
- Ensure safe handling and storage of perishable and non-perishable food items.
- Repackage bulk food items into appropriate portions for hamper inclusion or redistribution.
- Monitor inventory levels and report shortages or surpluses to the Food Security Coordinator.
- Work collaboratively with other Food Security team members to plan and implement food distribution strategies.
- Participate in team meetings and contribute to ongoing improvements in food distribution systems.
- Engage respectfully with Nation members, providing information and support as needed.
- Participate as a member of the Stoney Trail Wellness team in various activities
- Comply with all relevant STA policies, procedures and regulations
- Act as an Ambassador for Client and family-centered care and client autonomy
- Perform other duties as assigned by Supervisor

EDUCATION, SKILLS, AND QUALIFICATIONS:

- Experience in food handling, warehouse work, or related field.
- Ability to lift and carry up to 50 lbs and perform physical tasks safely.
- Knowledge of food safety and hygiene practices.
- Strong organizational skills and attention to detail.
- Commitment to equitable food access and community service.
- Valid Food Safe Certification or willingness to obtain.
- Experience working with Indigenous communities.
- Knowledge of local food systems and food sovereignty principles.
- Class 5 driver’s license and clean driving record
- Demonstrated ability to work well in a team and seek consultation when necessary.
- Ability to ambulate, climb stairs, and move quickly without limitations in a variety of environments.

EMPLOYMENT CONDITIONS:

- Physical work including lifting, bending, and standing for extended periods.
- Work will take place indoors (seacan) and outdoors during deliveries or community events.
- Flexible schedule may be required, including some evenings or weekends
- Clear Criminal record check and vulnerable sector
- Possession of a valid Class 5 driver’s license and a vehicle in good working order for work related travel.



BEARSPAW
FIRST NATION



WORKING CONDITIONS

- Will work partially in an office environment and within the community
- Evening and Weekend shifts may be required
- **Hours per Shift:** 7 hours with overtime as needed
- **Shift Pattern:** Monday to Friday
- **Length in Shift in Weeks:** 35 hours per week

HOW TO APPLY

- Interested applicants may submit their resume on or before the posted deadline to: Bears paw First Nation c/o Bears paw First Nation Human Resources
- Email: dorotas@bears pawfirstnation.com

We thank all interested applicants, however, only those who meet the requirements will be contacted for an interview. Stoney Nakoda Nations adheres to Section 1-9 of the Aboriginal Employee Preference Policy for candidate shortlisting and displacement. Only shortlisted applicants will be contacted for interviews.